

**Monetra®**

**Merchant Account Setup Worksheet**

**Merchant Account Setup Worksheet v9.10.1 Build 240429007**

**Generated On: May 18, 2024**

Copyright 1999-2024 i3 Verticals, LLC

The information contained herein is provided "As Is" without warranty of any kind, express or implied, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose. There is no warranty that the information or the use thereof does not infringe a patent, trademark, copyright, or trade secret.

i3 Verticals, LLC shall not be liable for any direct, special, incidental, or consequential damages resulting from the use of any information contained herein, whether resulting from breach of contract, breach of warranty, negligence, or otherwise, even if Monetra Technologies has been advised of the possibility of such damages. Monetra Technologies reserves the right to make changes to the information contained herein at anytime without notice. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, for any purpose, without the express written permission of i3 Verticals, LLC

# NCR Payment Solutions (formerly JetPay) (NCRPS)

Help Desk Phone:

Supported Card Types: (C)redit, (D)ebit, (E)BT

Merchant Field	Field	Required	Monetra Name	Description
Terminal ID	1 - 20 Free Form	C D E G	TERMINALID	Assigned by NCR Payment Solutions
Process Tips	1 - 5 Free Form		PROCESSTIPS	Whether or not the merchant will accept and process tips
Password	16 Free Form		NCRPASS	Optional, arranged with NCR Payment Solutions. Exactly 16 characters, case-sensitive

### Instructions for use:

**Account Rep:** Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant:** Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation>

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F)

Circle ALL payment types that apply:

Visa   MasterCard   American Express   Discover   Diners Club   JCB

Complete all the required fields below. Grey blocks represent required minimum lengths.

## Terminal ID

[illegible]

## Process Tips

--	--	--	--	--

## Password

[illegible]