

Monetra[®]

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v7.7.0 Build 25520

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American Express - Auth Only

[AmexAuth]

Help Desk Phone: (Not on File)

Supported Card Types: (C)redit

Merchant Field	Field	Required	Monetra Name
Terminal ID	0-8 Free Form		TERMID
Terminal ID used to identify unique terminals at merchant premises			
Merchant ID	10 Free Form	C D E G	SENUMBER
AMEX Service Establishment Number			

American Express - Auth Only

[AmexAuth]

Instructions for use:

Account Rep - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H)

Circle ALL payment types that apply:

Amex

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Terminal ID

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Merchant ID

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