

Monetra[®]

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v7.7.0 Build 25520

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FNIS (aka Certegy) [FM2 + DL/CheckNo]

[Certegy]

Help Desk Phone: Not on file

Supported Card Types:

Merchant Field	Field	Required	Monetra Name
FM2 Merchant ID	10 Numeric		FM2MERCHANTID
Merchant ID assigned by processor for FM2 transactions			
FM2 Business Merchant ID	10 Numeric		FM2MERCHANTIDBIZ
Merchant ID assigned by processor for FM2 transactions (for business checks)			
DL + CheckNo Merch ID	10 Numeric		DLCMERCHANTID
Merchant ID assigned by processor for Drivers License + Check No transactions			
DL + CheckNo Business Merch ID	10 Numeric		DLCMERCHANTIDBIZ
Merchant ID assigned by processor for Drivers License + Check No transactions (for business checks)			
Terminal Type	3 Free Form		TERMTYPE
Do not specify unless explicitly instructed. (Defaults to B.0)			

FNIS (aka Certegy) [FM2 + DL/CheckNo]

[Certegy]

Instructions for use:

Account Rep - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

Circle a SINGLE industry type listed below:

Retail(R) Restaurant(F) Lodging(H)

Circle ALL payment types that apply:

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

FM2 Merchant ID

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FM2 Business Merchant ID

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DL + CheckNo Merch ID

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DL + CheckNo Business Merchant ID

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Terminal Type

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