Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v9.10.1 Build 240429007

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Litle & Co. Auth (version 12) (Litlev12)

Help Desk Phone:

Supported Card Types: (C)redit

Merchant Field	Field	Required	Monetra Name	Description
Merchant ID	1 - 50 Free Form	C D E G	MERCHID	Merchant ID, as assigned by Litle & Co.
Username	1 - 20 Free Form	C D E G	LITLEUSER	Authorization Username, as assigned by Litle & Co.
Password	1 - 20 Free Form	C D E G	LITLEPASS	Authorization Password, as assigned by Litle & Co.

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Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at http://www.monetra.com/documentation

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Circle a SINGLE industry type listed below:

Mail-Order/Phone-Order(M) E-Commerce(E)

Circle ALL payment types that apply:

Visa MasterCard American Express Discover Diners Club JCB

Complete all the required fields below. Grey blocks represent required minimum lengths.

Merchant ID

Username

Password