

# Monetra<sup>®</sup>

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## Merchant Account Setup Worksheet

**Merchant Account Setup Worksheet v7.4.0 Build 22012**

**Generated On: September 9 2010**

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# American Express - Auth Only

[AmexAuth]

Help Desk Phone: (Not on File)

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Terminal ID	0-8 Free Form		TERMID
Terminal ID used to identify unique terminals at merchant premises			
Merchant ID	10 Free Form	C D E G	SENUMBER
AMEX Service Establishment Number			

# American Express - Auth Only

[AmexAuth]

Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

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Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H)

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Circle ALL payment types that apply:

Amex

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Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Terminal ID

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Merchant ID

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# Bank of America (aka BAMS/NPC)

[NPC]

Help Desk Phone: Not on file

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Routing ID	6 Alpha-Numeric	C D E G	ROUTINGID
Routing Identifier			
Merchant ID	4 Numeric	C D E G	MERCHID
Merchant Number for settlement as provided by processor (not Discover or Amex merchant numbers)			
Terminal ID	4 Numeric	C D E G	TERMID
Terminal Identification Number			
Store ID	7 Numeric	C D E G	STOREID
Store Identification Number			
Merch Category Code	4 Numeric	C D E G	MERCHCAT
Merchant Category Code (aka MCC or SIC). Same as authorization category code			

# Bank of America (aka BAMS/NPC)

[NPC]

## Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

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Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F)

---

Circle ALL payment types that apply:

Visa Mastercard Amex Discover Diners CarteBlanc JCB

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Routing ID

--	--	--	--	--	--	--

Merchant ID

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Terminal ID

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Store ID

--	--	--	--	--	--	--

Merch Category Code

--	--	--	--

# Chase Paymentech - Salem

[SALEM]

Help Desk Phone: (603) 896-8368 - Rob Lyons

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Presenters ID	6 Alpha-Numeric	C D E G	PID
Presenters ID (aka PID)			
PID Password	8 Alpha-Numeric	C D E G	PIDPWD
Password for Presenter ID			
Submitters ID	6 Alpha-Numeric	C D E G	SMID
Submitters ID (aka SID)			
SID Password	8 Alpha-Numeric	C D E G	SMIDPWD
Password for Submitter ID			
Settlement Spec	2-3 Numeric		SETTLESPEC
Settlement spec being used. 120 or 96. Default: 96			
Merch Category Code	4 Numeric		MERCHCAT
Only for use when split routing. Merchant Category Code (aka MCC or SIC)			
Debit Division	6-10 Numeric		DEBITDIV
Debit (PINLess) Division (if different)			
IIAS Division	6-10 Numeric		IIASDIV
IIAS Division (if different)			
USD Division	6-10 Numeric		USDDIV
US Dollar Division			
AUD Division	6-10 Numeric		AUDDIV
Australiian Dollar Division			
DKK Division	6-10 Numeric		DKKDIV
Danish Krone Division			
EUR Division	6-10 Numeric		EURDIV
Euro Dollar Division			
GBP Division	6-10 Numeric		GBPDIV
British Pounds Division			
HKD Division	6-10 Numeric		HKDDIV
Hong Kong Dollars Division			
JPY Division	6-10 Numeric		JPYDIV
Japanese Yen Division			
NZD Division	6-10 Numeric		NZDDIV
New Zealand Dollars Division			
NOK Division	6-10 Numeric		NOKDIV
Norwegian Krone Division			
SGD Division	6-10 Numeric		SGDDIV
Singapore Dollar Division			
ZAR Division	6-10 Numeric		ZARDIV
South African Rand Division			
SEK Division	6-10 Numeric		SEKDIV
Swedish Krona Division			
CHF Division	6-10 Numeric		CHFDIV
Swiss Franc Division			
CAD Division	6-10 Numeric		CADDIV
Canadian Dollar Division			

ILS Division	6-10 Numeric		ILSDIV
Israeli Shekel Division			
MXN Division	6-10 Numeric		MXNDIV
Mexican Peso Division			
COP Division	6-10 Numeric		COPDIV
Colombian Peso Division			
LKR Division	6-10 Numeric		LKRDIV
Sri Lankan Rupee Division			
INR Division	6-10 Numeric		INRDIV
Indian Rupee Division			

# Chase Paymentech - Salem

[SALEM]

Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have received the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

---

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Retail Self-Serve(RS)

---

Circle ALL payment types that apply:

Visa Mastercard Amex Discover Diners CarteBlanc JCB SwitchSolo

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Presenters ID	Grey	Grey	Grey	Grey	Grey	Grey													
PID Password	Grey	Grey	Grey	Grey	Grey	Grey	Grey	Grey											
Submitters ID	Grey	Grey	Grey	Grey	Grey	Grey													
SID Password	Grey	Grey	Grey	Grey	Grey	Grey	Grey	Grey											
Settlement Spec	Grey	Grey																	
Merch Category Code	Grey	Grey	Grey	Grey															
Debit Division	Grey	Grey	Grey	Grey	Grey	Grey													
IIAS Division	Grey	Grey	Grey	Grey	Grey	Grey													
USD Division	Grey	Grey	Grey	Grey	Grey	Grey													
AUD Division	Grey	Grey	Grey	Grey	Grey	Grey													
DKK Division	Grey	Grey	Grey	Grey	Grey	Grey													
EUR Division	Grey	Grey	Grey	Grey	Grey	Grey													
GBP Division	Grey	Grey	Grey	Grey	Grey	Grey													
HKD Division	Grey	Grey	Grey	Grey	Grey	Grey													
JPY Division	Grey	Grey	Grey	Grey	Grey	Grey													
NZD Division	Grey	Grey	Grey	Grey	Grey	Grey													
NOK Division	Grey	Grey	Grey	Grey	Grey	Grey													
SGD Division	Grey	Grey	Grey	Grey	Grey	Grey													
ZAR Division	Grey	Grey	Grey	Grey	Grey	Grey													
SEK Division	Grey	Grey	Grey	Grey	Grey	Grey													
CHF Division	Grey	Grey	Grey	Grey	Grey	Grey													
CAD Division	Grey	Grey	Grey	Grey	Grey	Grey													
ILS Division	Grey	Grey	Grey	Grey	Grey	Grey													
MXN Division	Grey	Grey	Grey	Grey	Grey	Grey													

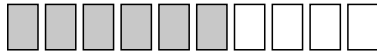
COP Division



LKR Division



INR Division



# Chase Paymentech - Salem [per division] (deprecated)[SALEMDIV]

Help Desk Phone: Not on file

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Presenters ID	6 Alpha-Numeric	C D E G	PID
Presenters ID (aka PID)			
PID Password	8 Alpha-Numeric	C D E G	PIDPWD
Password for Presenter ID			
Submitters ID	6 Alpha-Numeric	C D E G	SMID
Submitters ID (aka SID)			
SID Password	8 Alpha-Numeric	C D E G	SMIDPWD
Password for Submitter ID			
Merch Category Code	4 Numeric		MERCHCAT
Only for use when split routing. Merchant Category Code (aka MCC or SIC)			

# Chase Paymentech - Salem [per division] (deprecated)[SALEMDIV]

Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

---

Circle a SINGLE industry type listed below:

(<NULL>)

---

Circle ALL payment types that apply:

Visa Mastercard Amex Discover Diners CarteBlanc JCB SwitchSolo

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Presenters ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
PID Password	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Submitters ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
SID Password	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Merch Category Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>				

# Chase Paymentech - Tampa

[PAYMENTECH]

Help Desk Phone: 800-254-9556

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	12 Numeric	C D E G	MerchID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Client Number	4 Numeric	C D E G	ClientNum
Client Number as assigned by processor			
Terminal ID	3 Numeric	C D E G	TermID
Terminal Identification Number			
Auth-User	1-30 Free Form		AUTHUSER
Authorization User assigned for NetConnect HTTPS Internet Gateway			
Auth-Pass	1-30 Free Form		AUTHPASS
Authorization Password assigned for NetConnect HTTPS Internet Gateway			
Gift Bin Range	1-50 Free Form		BINRANGE
Only supply if not using default ranges of 6006 or 6276. Specify as MIN1-MAX1;MIN2-MAX2 etc.			



# ChockStone [gift]

# [ChockStone]

Help Desk Phone: 1-877-723-7324

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Terminal ID	1-20 Numeric	C D E G	TERMID
Terminal ID assigned by ChockStone			
Domain	1-20 Free Form	C D E G	DOMAIN
The domain where the profile ID exists. Usually set to the client corporate name.			
USD Profile ID	1-20 Free Form		USDPROFILEID
Identifier assigned by ChockStone. Indicates the authenticated user who initiated the request for US Dollars.			
USD Seller Profile ID	1-20 Free Form		USDSELLERPROFILEID
Identifier assigned by ChockStone that indicates the Store or Merchant where the request originated for US Dollars.			
USD Profile Password	1-20 Free Form		USDAUTHPASS
The password that corresponds to the USD Profile ID.			
CAD Profile ID	1-20 Free Form		CADPROFILEID
Identifier assigned by ChockStone. Indicates the authenticated user who initiated the request for Canadian Dollars.			
CAD Seller Profile ID	1-20 Free Form		CADSELLERPROFILEID
Identifier assigned by ChockStone that indicates the Store or Merchant where the request originated for Canadian Dollars.			
CAD Profile Password	1-20 Free Form		CADAUTHPASS
The password that corresponds to the CAD Profile ID.			
Bin Range	1-50 Free Form		BINRANGE
Only supply if not using default ranges of 6277. Specify as MIN1-MAX1;MIN2-MAX2 etc.			



# Elavon (aka NOVA)

[Nova]

Help Desk Phone: (800) 725-1243

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Bank ID	6 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Terminal ID	1-16 Numeric	C D E G	TERMID
Terminal Identification Number. Suppress leading zeros.			

# Elavon (aka NOVA)

[Nova]

## Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

---

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H)

---

Circle ALL payment types that apply:

Visa Mastercard Amex Discover Diners CarteBlanc JCB

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Bank ID

--	--	--	--	--	--

Terminal ID

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

# Elavon (aka NOVA) ISO8583 - Debit and EBT

[elavon\_8583]

Help Desk Phone: (800) 725-1243

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Debit/EBT Bank ID	6 Numeric	D E	BANKID
Bank Identification Number (aka BIN)			
Debit/EBT Terminal ID	1-16 Numeric	D E	TERMID
Terminal Identification Number. Suppress leading zeros.			
Gift Bank ID	6 Numeric	G	GIFTBANKID
Bank Identification Number (aka BIN)			
Gift Terminal ID	1-16 Numeric	G	GIFTTERMID
Terminal Identification Number. Suppress leading zeros.			

# Elavon (aka NOVA) ISO8583 - Debit and EBT

[elavon\_8583]

Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

---

Circle a SINGLE industry type listed below:

Retail(R)

---

Circle ALL payment types that apply:

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Debit/EBT Bank ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Debit/EBT Terminal ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gift Bank ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gift Terminal ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Elavon DirectNet - Giftcard

[ELAVON\_DIRECTNET]

Help Desk Phone: Not on file

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant Number	12 Numeric	G	MERCHID
Merchant Number as provided by processor			
Terminal Number	4 Numeric	G	TERMID
Terminal Number as provided by processor			
Store Number	4 Numeric	G	STOREID
Store Number as provided by processor			
Bin Range	1-50 Free Form		BINRANGE
Only supply if not using default range of 622109. Specify as MIN1-MAX1;MIN2-MAX2 etc.			



# FDMS Nashville (aka Envoy)

[NASHVILLE]

Help Desk Phone: N/A - Contact Acquiring Bank or ISO

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	11 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers). Right justify zero fill to 11 digits			
Terminal ID	11 Numeric	C D E G	TERMID
Terminal Identification Number. Right justify zero fill to 11 digits			
Datawire ID	1-32 Alpha-Numeric		DATAWIREID
ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions			



# FDR Omaha (aka ETC Plus)

[OMAHA]

Help Desk Phone: N/A - Contact Acquiring Bank or ISO

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	1-19 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Terminal ID	4 Alpha-Numeric	C D E G	TERMID
Merchant-defined 4 character alpha numeric identifier			
Datawire ID	1-32 Alpha-Numeric		DATAWIREID
ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions			



**FNIS (aka Certegy) [FM2 + DL/CheckNo]****[Certegy]****Help Desk Phone: Not on file****Supported Card Types: (C)redit (D)ebit (E)BT (G)ift**

<b>Merchant Field</b>	<b>Field</b>	<b>Required</b>	<b>Monetra Name</b>
FM2 Merchant ID	10 Numeric		FM2MERCHANTID
Merchant ID assigned by processor for FM2 transactions			
FM2 Business Merchant ID	10 Numeric		FM2MERCHANTIDBIZ
Merchant ID assigned by processor for FM2 transactions (for business checks)			
DL + CheckNo Merch ID	10 Numeric		DLCMERCHANTID
Merchant ID assigned by processor for Drivers License + Check No transactions			
DL + CheckNo Business Merch ID	10 Numeric		DLCMERCHANTIDBIZ
Merchant ID assigned by processor for Drivers License + Check No transactions (for business checks)			
Terminal Type	3 Free Form		TERMTYPE
Do not specify unless explicitly instructed. (Defaults to B.0)			

# FNIS (aka Certegy) [FM2 + DL/CheckNo]

# [Certegy]

Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

---

Circle a SINGLE industry type listed below:

Retail(R) Restaurant(F) Lodging(H)

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Circle ALL payment types that apply:

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

FM2 Merchant ID

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FM2 Business Merchant ID

--	--	--	--	--	--	--	--	--	--

DL + CheckNo Merch ID

--	--	--	--	--	--	--	--	--	--

DL + CheckNo Business Merchant ID

--	--	--	--	--	--	--	--	--	--

Terminal Type

--	--	--

**Fifth Third Bank [510] (credit-only)****[FifthThird510]****Help Desk Phone: (800) 972-3030****Supported Card Types: (C)redit (D)ebit (E)BT (G)ift**

<b>Merchant Field</b>	<b>Field</b>	<b>Required</b>	<b>Monetra Name</b>
Bank ID	4 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Terminal Number	3 Numeric	C D E G	TERMID
TERMID. Not V Number or V#			
Merchant ID	12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor. Not Discover or AMEX merchant numbers			

## Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

---

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Retail Self-Serve(RS)

---

Circle ALL payment types that apply:

Visa Mastercard Amex Discover Diners CarteBlanc JCB

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Bank ID

--	--	--	--

Terminal Number

--	--	--

Merchant ID

--	--	--	--	--	--	--	--	--	--	--	--

**Fifth Third Bank [610] (debit/ebt/gift)****[FifthThird610]****Help Desk Phone: (800) 972-3030****Supported Card Types: (C)redit (D)ebit (E)BT (G)ift**

<b>Merchant Field</b>	<b>Field</b>	<b>Required</b>	<b>Monetra Name</b>
Bank ID	4 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Terminal Number	3 Numeric	C D E G	TERMID
TERMID. Not V Number or V#			
Merchant ID	12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor. Not Discover or AMEX merchant numbers			
Gift Bin Range	1-50 Free Form		BINRANGE
Custom Gift-Card BIN Range. used if supporting ranges other than 5858 or 5896. Specify as MIN1-MAX1;MIN2-MAX2 etc.			



**Fifth Third Bank [Visa//K/D] (deprecated)****[FifthThird]****Help Desk Phone: 800-972-3030****Supported Card Types: (C)redit (D)ebit (E)BT (G)ift**

<b>Merchant Field</b>	<b>Field</b>	<b>Required</b>	<b>Monetra Name</b>
Bank ID	4 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Merchant ID	1-12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Terminal Number	1-4 Numeric	C D E G	TERMID
not V Number or V#			

## Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

---

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E)

---

Circle ALL payment types that apply:

Visa Mastercard Amex Discover Diners CarteBlanc JCB

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Bank ID

--	--	--	--

Merchant ID

--	--	--	--	--	--	--	--	--	--	--	--

Terminal Number

--	--	--	--

# First Data - Atlanta (aka Concord/BuyPass)

[BuyPass]

Help Desk Phone: 800-733-3322

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	13 Free Form	C D E G	MERCHID
Merchant ID (with Buypass ID) as assigned per processor. This is not the 11 digit Settlement ID			
Store ID	1-32 Free Form	C D E G	STOREID
Store ID assigned for EFSNet gateway passthrough			
Store Key	64 Free Form	C D E G	STOREKEY
Store Key assigned for EFSNet gateway passthrough			
Close Type	3-6 Alpha		CLOSETYPE
Type of settlement to perform. EOD=End of Day SHIFT=Shift Close USHIFT=Unvalidated shift close(default)			



# First Data - GiftCard (aka North)

[CARDNETGIFT]

Help Desk Phone: Not on file

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	1-11 Numeric	G	MERCHID
Valuelink Merchant Number (field 42)			
Terminal ID	1-4 Numeric	G	TERMID
Valuelink Terminal Identification Number (appended to field 42)			
Alt Merchant ID	1-11 Numeric	G	STOREID
Valuelink Alternate Merchant ID (field 44)			
Datawire Merchant ID	1-12 Numeric		ALTMERCHID
Datawire Merchant ID			
Datawire Terminal ID	1-11 Numeric		ALTTERMID
Datawire Terminal ID			
Datawire ID	1-32 Alpha-Numeric		DATAWIREID
ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions			



# First Data - North (aka Cardnet)

[CARDNET]

Help Desk Phone: N/A - Contact Acquiring Bank or ISO

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant Number	1-12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Terminal ID	6 Alpha-Numeric	C D E G	TERMID
Terminal Identification Number			
Datawire ID	1-32 Alpha-Numeric		DATAWIREID
ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions			
Prestigious Property	1 Alpha		PPROPERTY
Lodging Prestigious Property indicator			
Service Phone	10 Numeric		SERVICEPHONE
Phone number for client to call for assistance formatted as NNNNNNNNNN			
Merchant Tax ID	9-15 Alpha-Numeric		TAXID
Merchant Tax ID / FEIN / Federal Employee ID Number			
Zipcode	5-9 Numeric		ZIPCODE
Five or Nine digit zipcode of merchant location. No dashes			



# First Data - South (aka Nabanco)

[NABANCO]

Help Desk Phone: N/A - Contact Acquiring Bank or ISO

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	11 Numeric	C D E G	MERCHID
Merchant Number as provided by processor			
Term Serial Number	2 Numeric	C D E G	TERMID
Terminal Serial Number for merchant			
Datawire ID	1-32 Alpha-Numeric		DATAWIREID
ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions			
Amex SE	10 Numeric		AMEXSE
Amex SE (aka AMEX merchant number)			
Discover SE	10 Numeric		DISCSE
Discover SE (aka Discover merchant number)			
JCB SE	10 Numeric		JCBSE
JCB SE (aka JCB merchant number)			
Diners SE	10 Numeric		DINERSSE
Diners SE (aka Diners merchant number)			
CB SE	10 Numeric		CBSE
CB SE (aka CB merchant number)			



# First Data - ValueLink

[ValueLink]

Help Desk Phone: Not on file

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	1-11 Numeric	G	MERCHID
Merchant Number as provided by processor			
Terminal ID	1-6 Alpha-Numeric	G	TERMID
Terminal Identification Number			
Store ID	1-11 Numeric	G	STOREID
Store Identification Number. Alt Merchant ID			
Datawire ID	1-32 Alpha-Numeric		DATAWIREID
ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions			



# First Horizon Merchant Services [Visa2]

[FHMS]

Help Desk Phone: (800) 333-8336 opt 2 then 2

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Bank ID	6 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Merchant ID	1-12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Store ID	1-4 Numeric	C D E G	STOREID
Store Identification Number			
Terminal Number	1-4 Numeric	C D E G	TERMID
not V Number or V#			
Agent ID	6 Numeric	C D E G	AGENTID
Agent Identification Number			
Chain ID	6 Numeric	C D E G	CHAINID
Chain Identification Number			
Zipcode	5-9 Numeric	C D E G	ZIPCODE
Five or Nine digit zipcode of merchant location. No dashes			
Timezone	1-3 Alpha-Numeric	C D E G	TIMEZONE
Processor provided 3 digit number or short abbreviation E C M or P			
Merch Category Code	4 Numeric	C D E G	MERCHCAT
Merchant Category Code (aka MCC or SIC)			
Merchant Name	1-25 Free Form	C D E G	MERNAME
Merchant Name without punctuation like commas or periods			
Merchant City	1-13 Free Form	C D E G	MERCHLOC
City of the merchant without punctuation like commas or periods			
V Number	8 Numeric		VNUMBER
V Number if a V exists as the first digit of the number replace with 7			
State Code	2 Capital Alpha	C D E G	STATECODE
2 letter abbreviation for State in which merchant resides. Capital letters only			
Service Phone	11 Phone Number	C D E G	SERVICEPHONE
Phone number for client to call for assistance formatted as NNN-NNNNNN			
Merchant ABA Num	9 Numeric		MERCHABA
Merchant number for direct debit switch			
Settlement Agent Num	4 Alpha-Numeric		MERCHSETTLE
Merchant settling agent for direct debit			
Prestigious Property	4 Numeric		PPROPERTY
Lodging Prestigious Property indicator			
Sharing Group	1-30 Alpha-Numeric	D E	SHARINGGROUP
Contains listing of direct debit and EBT networks supported by merchant account			
FCS ID	1-7 Alpha-Numeric		FCSID
Food and Consumer Identifier for EBT			
Reimbursement Attribute	1 Alpha-Numeric	D	REIMBATTR
Designates Reimbursement Fee applicable to direct debit transactions			
Amex Level2 Support	1-5 Alpha-Numeric		AMEXL2
Boolean flag to pass Level II data on AMEX card or not. Yes/No field. Default: No.			



# Givex - Giftcard

[Givex]

Help Desk Phone: 800-962-4935 or [clientservices@givex.com](mailto:clientservices@givex.com)

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
User ID	1-25 Free Form	G	AUTHUSER
User ID as assigned by Givex			
Password	1-25 Free Form	G	AUTHPASS
Password as assigned by Givex			
Bin Range	1-50 Free Form		BINRANGE
Only supply if not using default certificate numbers beginning with 603628. Specify as MIN1-MAX1;MIN2-MAX2 etc.			
Default NSF Value	1-5 Free Form		DEFAULTNSF
If True will send NSF Forced Redemptions by default. If False will send non-NSF Secure Redemptions by default. Default is True.			



# Global Payments - East (aka Atlanta/NDC)

[GLOBALPAY]

Help Desk Phone: 800-622-2318

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Bank ID	6 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Merchant ID	4-15 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Process Mode	1-16 Alpha-Numeric		PROCESSMODE
Process Mode for internet gateway. Do not fill unless explicitly told			

# Global Payments - East (aka Atlanta/NDC)

# [GLOBALPAY]

Instructions for use:

**Account Rep** - Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant** - Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation.html>

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Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H) Automated Fuel(AF) Retail Self-Serve(RS)

---

Circle ALL payment types that apply:

Visa Mastercard Amex Discover Diners CarteBlanc JCB

---

Complete all the required fields below:

Legend-> Grey blocks are REQUIRED lengths

Bank ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Merchant ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Process Mode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Heartland Payments (aka Exchange [Visa2])

[HEARTLAND]

Help Desk Phone: (888) 963-3600

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Bank ID	6 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Merchant ID	1-12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Store ID	1-4 Numeric	C D E G	STOREID
Store Identification Number			
Terminal Number	1-4 Numeric	C D E G	TERMID
not V Number or V#			
Agent ID	6 Numeric	C D E G	AGENTID
Agent Identification Number			
Chain ID	6 Numeric	C D E G	CHAINID
Chain Identification Number			
Zipcode	5-9 Numeric	C D E G	ZIPCODE
Five or Nine digit zipcode of merchant location. No dashes			
Timezone	1-3 Alpha-Numeric	C D E G	TIMEZONE
Processor provided 3 digit number or short abbreviation E C M or P			
Merch Category Code	4 Numeric	C D E G	MERCHCAT
Merchant Category Code (aka MCC or SIC)			
Merchant Name	1-25 Free Form	C D E G	MERNAME
Merchant Name without punctuation like commas or periods			
Merchant City	1-13 Free Form	C D E G	MERCHLOC
City of the merchant without punctuation like commas or periods			
V Number	8 Numeric		VNUMBER
V Number if a V exists as the first digit of the number replace with 7			
State Code	2 Capital Alpha	C D E G	STATECODE
2 letter abbreviation for State in which merchant resides. Capital letters only			
Service Phone	11 Phone Number	C D E G	SERVICEPHONE
Phone number for client to call for assistance formatted as NNN-NNNNNN			
Merchant ABA Num	9 Numeric		MERCHABA
Merchant number for direct debit switch			
Settlement Agent Num	4 Alpha-Numeric		MERCHSETTLE
Merchant settling agent for direct debit			
Prestigious Property	4 Numeric		PPROPERTY
Lodging Prestigious Property indicator			
Sharing Group	1-30 Alpha-Numeric	D E	SHARINGGROUP
Contains listing of direct debit and EBT networks supported by merchant account			
FCS ID	1-7 Alpha-Numeric		FCSID
Food and Consumer Identifier for EBT			
Reimbursement Attribute	1 Alpha-Numeric	D	REIMBATTR
Designates Reimbursement Fee applicable to direct debit transactions			
Amex Level2 Support	1-5 Alpha-Numeric		AMEXL2
Boolean flag to pass Level II data on AMEX card or not. Yes/No field. Default: No.			



**Intuit (aka Echo/NCN) [ECHK] (check only)****[ECHK]****Help Desk Phone: Not on file****Supported Card Types: (C)redit (D)ebit (E)BT (G)ift**

Merchant Field	Field	Required	Monetra Name
Vfy Merchant ID	1-20 Free Form	C D E G	VFYMERCHID
Merchant ID assigned by processor for verification. nnnnn-nnnnnn-nnnn   nnnnn-nnnnnn.nn-nnnn			
ECC Merchant ID	1-20 Free Form	C D E G	ECCMERCHID
Merchant ID assigned by processor for ECC. nnnnn-nnnnnn-nnnn   nnnnn-nnnnnn.nn-nnnn			
Merchant Name	1-25 Free Form	C D E G	MERNAME
Merchant Name without punctuation like commas or periods			
Merchant City	1-13 Free Form	C D E G	MERCHLOC
City of the merchant without punctuation like commas or periods			
State Code	2 Capital Alpha	C D E G	STATECODE
2 letter abbreviation for State in which merchant resides. Capital letters only			
Zipcode	5 Numeric	C D E G	ZIPCODE
Five digit zipcode of merchant location			
Custom Echo Data	1-5 Free Form		CUSTOMECHO
Boolean Value. Use ordernum/ptrannum as echo data. Merchant must require echo data is unique.			



# Intuit Image Repository (aka Echo)

[ECHOIMGREPO]

Help Desk Phone: Not on file

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
ECC Merchant ID	1-20 Free Form	C D E G	ECCMERCHID
Merchant ID assigned by processor for ECC. nnnnn-nnnnnn-nnnn   nnnnn-nnnnnn.nn-nnnn			



**Help Desk Phone: support@litle.com**

**Supported Card Types: (C)redit (D)ebit (E)BT (G)ift**

<b>Merchant Field</b>	<b>Field</b>	<b>Required</b>	<b>Monetra Name</b>
Merchant ID	1-50 Free Form	C D E G	MerchID
Merchant and Litle & Co. agreed upon value			
Auth-User	1-20 Free Form	C D E G	AUTHUSER
Authorization User/identifier as assigned by Litle & Co.			
Auth-Pass	1-20 Free Form	C D E G	AUTHPASS
Authorization Password as assigned by Litle & Co.			
Amex Level2 Support	1-5 Alpha-Numeric		AMEXL2
Boolean flag to pass Level II data on AMEX card or not. Yes/No field. Default: No.			
BML Core Merchant ID	1-50 Alpha-Numeric		BMLMERCHANTID
The core Bill Me Later (non-promotional) Merchant ID			



# Mercury Payment Systems

[MERCURY]

Help Desk Phone: Unknown

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Bank ID	6 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Merchant ID	4-15 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Process Mode	1-16 Alpha-Numeric		PROCESSMODE
Process Mode for internet gateway. Do not fill unless explicitly told			
Bin Range	1-50 Free Form	G	BINRANGE
Specify as MIN1-MAX1;MIN2-MAX2 etc.			



# Monetra Generic Gift Protocol

[Monetra\_gift]

Help Desk Phone: support@Monetra.com

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	1-20 Free Form	C D E G	MerchID
Merchant Number			
Terminal ID	1-20 Free Form	C D E G	TERMID
Terminal ID			
Bin Range	1-50 Free Form	C D E G	BINRANGE
Required. Specify as MIN1-MAX1;MIN2-MAX2 etc.			



# Monetra Loopback Emulator

[LOOPBACK]

Help Desk Phone: 800-650-9787

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Gift Bin Range	1-100 Free Form		BINRANGE
Only supply if not using default bin range of 6006 or 6276. Specify as MIN1-MAX1;MIN2-MAX2 etc.			
Amount Checks	1-5 Free Form		AMOUNTCHECKS
Boolean. Whether or not to perform amount sanity checks. Defaults to True.			



**RBS WorldPay (aka Lynk Systems) [Visa2]****[RBSLynk]****Help Desk Phone: (800) 200-5965****Supported Card Types: (C)redit (D)ebit (E)BT (G)ift**

Merchant Field	Field	Required	Monetra Name
Bank ID	6 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Merchant ID	1-12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Store ID	1-4 Numeric	C D E G	STOREID
Store Identification Number			
Terminal Number	1-4 Numeric	C D E G	TERMID
not V Number or V#			
Agent ID	6 Numeric	C D E G	AGENTID
Agent Identification Number			
Chain ID	6 Numeric	C D E G	CHAINID
Chain Identification Number			
Zipcode	5-9 Phone Number	C D E G	ZIPCODE
Five or Nine digit zipcode of merchant location. No dashes			
Timezone	1-3 Alpha-Numeric	C D E G	TIMEZONE
Processor provided 3 digit number or short abbreviation E C M or P			
Merch Category Code	4 Numeric	C D E G	MERCHCAT
Merchant Category Code (aka MCC or SIC)			
Merchant Name	1-25 Free Form	C D E G	MERNAME
Merchant Name without punctuation like commas or periods			
Merchant City	1-13 Free Form	C D E G	MERCHLOC
City of the merchant without punctuation like commas or periods			
V Number	8 Numeric		VNUMBER
V Number if a V exists as the first digit of the number replace with 7			
State Code	2 Capital Alpha	C D E G	STATECODE
2 letter abbreviation for State in which merchant resides. Capital letters only			
Service Phone	11 Phone Number	C D E G	SERVICEPHONE
Phone number for client to call for assistance formatted as NNN-NNNNNNN			
Merchant ABA Num	9 Numeric		MERCHABA
Merchant number for direct debit switch			
Settlement Agent Num	4 Alpha-Numeric		MERCHSETTLE
Merchant settling agent for direct debit			
Prestigious Property	4 Numeric		PPROPERTY
Lodging Prestigious Property indicator			
Sharing Group	1-30 Alpha-Numeric	D	SHARINGGROUP
Contains listing of direct debit and EBT networks supported by merchant account			
FCS ID	1-7 Alpha-Numeric		FCSID
Food and Consumer Identifier for EBT			
Reimbursement Attribute	1 Alpha-Numeric	D	REIMBATTR
Designates Reimbursement Fee applicable to direct debit transactions			
Amex Level2 Support	1-5 Alpha-Numeric		AMEXL2
Boolean flag to pass Level II data on AMEX card or not. Yes/No field. Default: No.			
Merchant Verification Value	10 Alpha-Numeric		MVV
Merchant Verification Value or MVV required on Health Benefits transactions			

Gift Bin Range	1-50 Free Form		GIFTBINRANGE
Only supply if not using default Gift range of 60341190-60341194. Specify as MIN1-MAX1;MIN2-MAX2 etc.			



# Stored Value Systems - Giftcard

[SVS]

Help Desk Phone: Not on file

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Merchant ID	1-6 Numeric	G	MERCHID
Merchant Number as provided by processor			
Terminal ID	1-4 Numeric	G	TERMID
Terminal Identification Number			
Store ID	1-10 Numeric	G	STOREID
Store Identification Number			
Division Number	1-5 Numeric	G	DIVNUM
Division Number			
Routing ID	6 Alpha-Numeric	G	ROUTINGID
Routing ID			
Bin Range	1-50 Free Form		BINRANGE
Only supply if not using default ranges of 6006 or 6276. Specify as MIN1-MAX1;MIN2-MAX2 etc.			



# TSYS (aka Vital/VisaNet)

[VITAL]

Help Desk Phone: 800-847-2772

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Bank ID	6 Numeric	C D E G	BANKID
Bank Identification Number (aka BIN)			
Merchant ID	1-12 Numeric	C D E G	MERCHID
Merchant Number as provided by processor (not Discover or Amex merchant numbers)			
Store ID	1-4 Numeric	C D E G	STOREID
Store Identification Number			
Terminal Number	1-4 Numeric	C D E G	TERMID
not V Number or V#			
Agent ID	6 Numeric	C D E G	AGENTID
Agent Identification Number			
Chain ID	6 Numeric	C D E G	CHAINID
Chain Identification Number			
Zipcode	5-9 Numeric	C D E G	ZIPCODE
Five or Nine digit zipcode of merchant location. No dashes			
Timezone	1-3 Alpha-Numeric	C D E G	TIMEZONE
Processor provided 3 digit number or short abbreviation E C M or P			
Merch Category Code	4 Numeric	C D E G	MERCHCAT
Merchant Category Code (aka MCC or SIC)			
Merchant Name	1-25 Free Form	C D E G	MERNAME
Merchant Name without punctuation like commas or periods			
Merchant City	1-13 Free Form	C D E G	MERCHLOC
City of the merchant without punctuation like commas or periods			
V Number	8 Numeric		VNUMBER
V Number if a V exists as the first digit of the number replace with 7			
State Code	2 Capital Alpha	C D E G	STATECODE
2 letter abbreviation for State in which merchant resides. Capital letters only			
Service Phone	11 Phone Number	C D E G	SERVICEPHONE
Phone number for client to call for assistance formatted as NNN-NNNNNN			
Merchant ABA Num	9 Numeric		MERCHABA
Merchant number for direct debit switch			
Settlement Agent Num	4 Alpha-Numeric		MERCHSETTLE
Merchant settling agent for direct debit			
Prestigious Property	4 Numeric		PPROPERTY
Lodging Prestigious Property indicator			
Sharing Group	1-30 Alpha-Numeric	D E	SHARINGGROUP
Contains listing of direct debit and EBT networks supported by merchant account			
FCS ID	1-7 Alpha-Numeric		FCSID
Food and Consumer Identifier for EBT			
Reimbursement Attribute	1 Alpha-Numeric	D	REIMBATTR
Designates Reimbursement Fee applicable to direct debit transactions			
Amex Level2 Support	1-5 Alpha-Numeric		AMEXL2
Boolean flag to pass Level II data on AMEX card or not. Yes/No field. Default: No.			
Merchant Verification Value	10 Alpha-Numeric		MVV
Merchant Verification Value or MVV required on Health Benefits transactions			



# Valutec - Giftcard

[Valutec]

Help Desk Phone: 888-381-8258

Supported Card Types: (C)redit (D)ebit (E)BT (G)ift

Merchant Field	Field	Required	Monetra Name
Terminal ID	1-15 Free Form	C D E G	TERMID
Terminal ID Assigned by Valutec			
Bin Range	1-50 Free Form		BINRANGE
Only supply if not using default bin range 701852. Specify as MIN1-MAX1;MIN2-MAX2 etc.			

