

Monetra[®]

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v7.7.2 Build 25844

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TSYS (aka Vital/VisaNet)

[vital]

Help Desk Phone: 800-847-2772

Supported Card Types: (C)redit (D)ebit (E)BT

| Merchant Field | Field | Required | Monetra Name |
|--|--------------------|----------|--------------|
| Bank ID | 6 Numeric | C D E G | BANKID |
| Bank Identification Number (aka BIN) | | | |
| Merchant ID | 1-12 Numeric | C D E G | MERCHID |
| Merchant Number as provided by processor (not Discover or Amex merchant numbers) | | | |
| Store ID | 1-4 Numeric | C D E G | STOREID |
| Store Identification Number | | | |
| Terminal Number | 1-4 Numeric | C D E G | TERMID |
| not V Number or V# | | | |
| Agent ID | 6 Numeric | C D E G | AGENTID |
| Agent Identification Number | | | |
| Chain ID | 6 Numeric | C D E G | CHAINID |
| Chain Identification Number | | | |
| Zipcode | 5-9 Phone Number | C D E G | ZIPCODE |
| Five or Nine digit zipcode of merchant location. No dashes | | | |
| Timezone | 1-3 Alpha-Numeric | C D E G | TIMEZONE |
| Processor provided 3 digit number or short abbreviation E C M or P | | | |
| Merch Category Code | 4 Numeric | C D E G | MERCHCAT |
| Merchant Category Code (aka MCC or SIC) | | | |
| Merchant Name | 1-25 Free Form | C D E G | MERNAME |
| Merchant Name without punctuation like commas or periods | | | |
| Merchant City | 1-13 Free Form | C D E G | MERCHLOC |
| City of the merchant without punctuation like commas or periods | | | |
| V Number | 8 Numeric | | VNUMBER |
| V Number if a V exists as the first digit of the number replace with 7 | | | |
| State Code | 2 Capital Alpha | C D E G | STATECODE |
| 2 letter abbreviation for State in which merchant resides. Capital letters only | | | |
| Service Phone | 11 Phone Number | C D E G | SERVICEPHONE |
| Phone number for client to call for assistance formatted as NNN-NNNNNN | | | |
| Merchant ABA Num | 9 Numeric | | MERCHABA |
| Merchant number for direct debit switch | | | |
| Settlement Agent Num | 4 Alpha-Numeric | | MERCHSETTLE |
| Merchant settling agent for direct debit | | | |
| Prestigious Property | 1 Capital Alpha | | PPROPERTY |
| Lodging Prestigious Property indicator | | | |
| Sharing Group | 1-30 Alpha-Numeric | D | SHARINGGROUP |
| Contains listing of direct debit and EBT networks supported by merchant account | | | |
| FCS ID | 1-7 Alpha-Numeric | | FCSID |
| Food and Consumer Identifier for EBT | | | |
| Reimbursement Attribute | 1 Alpha-Numeric | D | REIMBATTR |
| Designates Reimbursement Fee applicable to direct debit transactions | | | |
| Amex Level2 Support | 1-5 Alpha-Numeric | | AMEXL2 |
| Boolean flag to pass Level II data on AMEX card or not. Yes/No field. Default: No. | | | |
| Merchant Verification Value | 10 Alpha-Numeric | | MVV |
| Merchant Verification Value or MVV required on Health Benefits transactions | | | |

| | | | |
|--|-----------|--|-----------|
| Pinless Network ID | 4 Numeric | | NETWORKID |
| Network ID for processing Pinless Debit transactions | | | |

