Monetra [®] Payment System

Protocol Addendum: Check Processing

Revision: 1.2 December 2011

Copyright Main Street Softworks, Inc.

The information contained herein is provided "As Is� without warranty of any kind, express or implied, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose. There is no warranty that the information or the use thereof does not infringe a patent, trademark, copyright, or trade secret.

Main Street Softworks, Inc. shall not be liable for any direct, special, incidental, or consequential damages resulting from the use of any information contained herein, whether resulting from breach of contract, breach of warranty, negligence, or otherwise, even if Main Street has been advised of the possibility of such damages. Main Street reserves the right to make changes to the information contained herein at anytime without notice. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, for any purpose, without the express written permission of Main Street Softworks, Inc.

Table of Contents

| Check Processing Overview | 4 |
|-----------------------------------|----|
| Verification | |
| Conversion | 4 |
| Image Processing | 4 |
| Check Processing Protocol | 5 |
| Actions | |
| Parameters | 5 |
| Error Codes | 9 |
| Processor Specific Information | |
| Echo/Intuit Specific Information | 10 |
| Certegy/FNIS Specific Information | 10 |
| First Data TeleCheck Information | 10 |
| Example Transactions | 11 |
| Document Version and Changes | 13 |

1 Check Processing Overview

Monetra[®] v7 and higher can process the following Electronic Check transaction types.

- Check Verification
- Check Conversion
- Check Image Storage/Upload



Note: We are constantly adding and updating support for multiple check processors. Please pay attention to our <u>Software Certifications</u> webpage for the most current information.

1.1 Check Verification

Verification is one of the oldest forms of check transactions. While some processors differ in their offerings, most of the time this simply performs a fraud check against the checking account. Note: Some processors offer a 'Guarantee' service as well to help merchants manage their risk.

1.2 Check Conversion

Check Conversion (also known as ACH) transactions will actually move money from the customers bank account to the merchants. There are many types of ACH transactions such as BOC (back office conversion) and POP (point of presence). Currently Monetra supports BOC. Note: Many processors require the MICR data to perform a Conversion so there will be a hardware requirement in those instances.

1.3 Check Image Storage/Upload

Check Image movement (like verification) is not a financial transaction (i.e. it does not move money). In most instances the Image store is simply used to research a check that finance has flagged for audit (such as NSF).

2 Check Processing Protocol

Integrated Check Processing within Monetra is performed exactly like Credit and Gift cards. You will simply use the following Monetra Actions.

2.1 Actions

| action | description | Telecheck | Telecheck IMG | Intuit/Echo ECC | Intuit/Echo Img | Certegy FM1 | Certegy FM2 | Certegy ECC | Certegy ECC Img |
|------------------|---|--------------|---------------|-----------------|-----------------|--------------|--------------|--------------|-----------------|
| CHECKVERIFY | Verify check | \checkmark | | \checkmark | | \checkmark | \checkmark | | |
| CHECKCONVONLY | Conversion Only | | | \checkmark | | | | | |
| CHECKCONVVRFY | Conversion w/Verification | \checkmark | | \checkmark | | | | | |
| CHECKCONVGUAR | Conversion w/Guarantee | | | \checkmark | | | | \checkmark | |
| CHECKCONVOVER | Conversion w/Override | | | \checkmark | | | | | |
| CHECKIMAGEUPLOAD | Upload check image (to Monetra, real upload happens at settlement) | | \checkmark | | \checkmark | | | | \checkmark |
| VOID | Remove transaction from batch | \checkmark | | \checkmark | \checkmark | | | \checkmark | |

2.2 Function Parameters

LEGEND: C Conditional O Optional R Required

| parameter | description | Telecheck | Telecheck IMG | Intuit/Echo ECC | Intuit/Echo Img | Certegy FM1 | Certegy FM2 | Certegy ECC | Certegy ECC Img |
|----------------|---|-----------|---------------|-----------------|-----------------|-------------|-------------|-------------|-----------------|
| MICR | Magnetically read TOAD data from check *Required on Conversion* | с | | С | | | с | с | |
| ABAROUTE | ABA Routing Number from check (required if no MICR) | с | | С | | с | с | С | |
| ACCOUNT | Account number from check (required if no MICR) | с | | с | | с | с | С | |
| ACCTTYPE | Account type (BUSINESS or PERSONAL). If not specified, defaults to a personal check. If specified, will use the *BIZ merchant id.number from check (required if no MICR). Certegy specific. | с | | С | | с | с | С | |
| CHECKNUM | Check Number (not required for Verification) | с | | | | R | с | С | |
| AMOUNT | Amount on check | R | | R | | R | R | R | |
| CASHBACKAMOUNT | Amount of cashback (already included in AMOUNT) | 0 | | 0 | | | | | |
| ORDERNUM | Alpha-numeric order number, will be passed as Echo Data - if CUSTOMECHO is True. Max 9 characters if used as echo data. | 0 | | 0 | | | | | |
| PTRANNUM | Numeric-only order number, will be passed as Echo Data if CUSTOMECHO is True and ORDERNUM was not sent. This field is also indexed and searchable. Max 9 digits if being used for echo data. May also be used instead of a TTID for a Void transaction request. | 0 | | 0 | | | | 0 | |
| DLSTATE | 2 character Drivers License State Code (caps only). Required if doing drivers license verification or Void (instead of TTID) | 0 | | 0 | | R | R | 0 | |
| DLTRACK2 | Track2 data from drivers license. | 0 | | 0 | | | | 0 | |
| DLNUMBER | Drivers license number if not using Track2. | ο | | 0 | | R | R | 0 | |

| parameter | description | Telecheck | Telecheck IMG | Intuit/Echo ECC | Intuit/Echo Img | Certegy FM1 | Certegy FM2 | Certegy ECC | Certegy ECC Img |
|-----------|---|-----------|---------------|-----------------|-----------------|-------------|-------------|-------------|-----------------|
| DOB | Optional. Date of Birth. 6 digit MMDDYY(add info here for formatting diffs across processors) | 0 | | | | 0 | 0 | 0 | |
| ZIP | Zipcode. TeleCheck verification only | 0 | | | | | | | |
| SSN | Social Security Number | | | | | | | 0 | |
| PHONE | customer phone number | | | | | | | 0 | |
| TTID | Transaction Tracking ID. Required for Void (or Ptrannum) | R | | | | | | R | |

Note: At least one type of identification (drivers license etc.) may be required for some transactions. Manual entry requires additional fields to be passed in.

2.2.2 Image Upload

| parameter | description | Telecheck | Telecheck IMG | Intuit/Echo ECC | Intuit/Echo Img | Certegy FM1 | Certegy FM2 | Certegy ECC | Certegy ECC Img |
|-----------|--|-----------|---------------|-----------------|-----------------|-------------|-------------|-------------|-----------------|
| TTID | TTID for Conversion transaction to which this check image belongs. Required if no unique ptrannum is specified. | | С | | С | | | | с |
| PTRANNUM | Unique numeric order number for transaction. Can be used instead of. TTID if passed on Conversion transaction and is unique in the batch. | | с | | с | | | | С |
| IMAGE | TIFF image, base64 encoded (return characters should be removed). TIFF should be less than 64k in size, and use Compression Class 4 (FAX). (RDM outputs a compliant format already, no need to convert TIFF formats). LibMonetra 6.+ implements a | | с | | с | | | | С |

| parameter | description | Telecheck | Telecheck IMG | Intuit/Echo ECC | Intuit/Echo Img | Certegy FM1 | Certegy FM2 | certegy ECC Img |
|-----------|--|-----------|---------------|-----------------|-----------------|-------------|-------------|-----------------|
| | <pre>new M_TransBinaryKeyVal() which will perform the base64 encoding for you.</pre> | | | | | | | |
| IMAGEFILE | Path to TIFF image file | | С | | C | | | C |

2.2.3 Image Retrieval

Note: Image Retrieval is an administrative function.

| ACTION | Always "admin" as it is a report. | | | | |
|----------|--|--|--|--|--|
| ADMIN | Always "getimages". | | | | |
| TTID | ttid of image transaction. (Optional). | | | | |
| PTRANNUM | NNUM ptrannum of image transaction. (Optional) | | | | |
| ВАТСН | batch number assigned. (Optional) | | | | |
| STATUS | "settled" or "unsettled". (Optional) | | | | |

Note: The response for an image retrieval request, like all Monetra reports, will be comma delimited data with headers.

ttid,status,ptrannum,batch,image

2.3 Response Parameters

| BOUNCEFEE | UNCEFEE Reg E. Amount charged for a returned check. | | | |
|--|---|--|--|--|
| VERBIAGE | VERBIAGE Human-readable response message returned from Echo. | | | |
| STAN | STAN Corresponds to processors returned NCN Transaction Number. | | | |
| AUTH Corresponds to Echo's AUTH NUM. | | | | |
| ВАТСН | ATCH Batch number assigned by Echo, only on Conversion. | | | |
| CODE Standard AUTH, DENY, etc response codes. Same as used for credit card processing to determine if a transaction was ultimately successful. | | | | |
| PHARD_CODE More detailed response to error condition returned by processor. | | | | |
| MSOFT CODE | More detailed response to a Monetra-decline. | | | |

PRINTDATA Data returned that must be printed on the customer receipt.

2.4 Error Codes

2.4.1 Processor Codes (PHARD)

| BALANCE_MISMATCH | Returned on settlements if there was a balance mismatch with what Monetra has on file vs processor. It is returned even if the settlement is approved. |
|------------------|--|
| ID_ERROR | Error with ID, either in format or missing |
| REPRESENTED | Represented Check. |
| MANAGER_NEEDED | Manager needed (fraud/velocity warning?) |

2.4.2 Monetra Codes (MSOFT)

| DATA_MICR | Invalid MICR data, or no MICR sent when it was required. | | | | |
|---------------|--|--|--|--|--|
| DATA_ABAROUTE | DATA_ABAROUTE Invalid ABAROUTE specified. | | | | |

For the latest processor setup parameters, please see our website here.

3.1 Intuit/Echo

Settlement Info:

At settlement time, Monetra sends a Batch Retrieval Transaction with a request for summary data which returns the balance Echo has on file. Monetra stores this information in memory and issues a Batch Close Transaction. If the batch close is successful and the balance returned from the summary request matches what Monetra has on file, it returns an auth and a phard_code of SUCCESS, if the balance did not match, the phard_code will return BALANCE_MISMATCH and someone must call the Echo helpdesk to determine where the mismatch lies.

3.2 Certegy

Currently Monetra supports verification transactions ('CHECKVERIFY') and conversion with Guarantee ('CHECKCONVGUAR') with Certegy. Also, Certegy uses an additional (optional) field, 'dob', which is 6 digits, MMDDYY format.

Setup Parameters

The merchant account setup for Certegy uses some different parameters, Certegy has FM2MERCHID which is the merchant id for FM2 transactions, and DLCMERCHID which is the merchant id for drivers license with check number verifications. It uses FM2MERCHIDBIZ (which is the same as FM2MERCHID except for business checks and DLCMERCHIDBIZ for business checks processed via DriverLicense. It also uses a specific parameter called TERMTYPE that should only be used when directed by a representative of Main Street support.

3.3 TeleCheck (FirstData)

FIrst Data TeleCheck is supported for both Check Verification and Check Conversion.

4 Examples

4.1 Example: Check Verification

| Transaction | Response |
|--------------------|---|
| | ======================================= |
| username=echk | code=AUTH |
| password=test123 | <pre>msoft_code=INT_SUCCESS</pre> |
| action=checkverify | phard_code=SUCCESS |
| abaroute=123456780 | verbiage=AUTH NUM 682-414 |
| account=8091234567 | auth=682-414 |
| amount=49.00 | item=13 |
| checknum=012 | stan=049484956 |
| ordernum=V12345678 | timestamp=1203361917 |
| | cardtype=CHECK |
| | |

4.2 Example: Check Conversion

| Transaction | Response |
|----------------------------------|---------------------------|
| ============ | ============ |
| username=echk | ttid=31 |
| password=test123 | code=AUTH |
| action=checkconvonly | msoft_code=INT_SUCCESS |
| micr=T123456780T 80912345670 012 | phard_code=SUCCESS |
| amount=10.00 | verbiage=AUTH NUM 656-484 |
| ordernum=C87654321 | auth=656-484 |
| | batch=1 |
| | item=25 |
| | stan=046328769 |
| | timestamp=1203119024 |
| | cardtype=CHECK |
| | ============ |

4.3 Example: Check Image Upload

| Transaction | Response |
|---|------------------------|
| ============== | =============== |
| username=echk | ttid=32 |
| password=test123 | code=AUTH |
| action=checkimageupload | msoft_code=INT_SUCCESS |
| ttid=31 | phard_code=UNKNOWN |
| <pre>image=(base64 encoded image data here)</pre> | batch=1 |
| | item=25 |
| | ================= |

4.4 Example: Check Image Retrieval

| Transaction | Response |
|------------------|--|
| ============= | ================ |
| username=echk | ttid, status, ptrannum, batch, image |
| password=test123 | 32, unsettled, 0, 1, (base64 encoded image |
| action=admin | data here) |
| admin=getimages | ================== |
| ============= | |

5 Document Version and Changes

| Date | Version | Change |
|-----------|---------|--|
| Aug, 2009 | 1.0 | Initial version |
| Nov, 2009 | 1.1 | * Re-formatted document for web and print.* Updated Certegy |
| Dec, 2011 | 1.2 | Updated guide to include telecheck |