

Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v10.10.0 Build 250421003

Generated On: May 9, 2025

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First Data - Compass (Auth) (COMPASS_AUTH)

Help Desk Phone: Not on file

Supported Card Types: (C)redit, (D)ebit

Merchant Field	Field	Required	Monetra Name	Description
Division Number	6 - 10 Numeric	C D E G	DIVISION	Division Number or Merchant ID

First Data - Compass (Auth) (COMPASS_AUTH)

Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures

Circle a SINGLE industry type listed below:

Mail-Order/Phone-Order(M) E-Commerce(E)

Circle ALL payment types that apply:

Visa MasterCard American Express Discover Diners Club JCB

Complete all the required fields below. Grey blocks represent required minimum lengths.

Division Number

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