Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v10.10.0 Build 250421003

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FNIS (aka Certegy) [FM2 + DL/CheckNo] (Certegy)

Help Desk Phone: Not on file

Supported Card Types: None

Merchant Field	Field	Required	Monetra Name	Description
FM2 Merchant ID	10 Numeric		FM2MERCHID	Merchant ID assigned by processor for FM2 transactions
FM2 Business Merchant ID	10 Numeric		FM2MERCHIDBIZ	Merchant ID assigned by processor for FM2 transactions (for business checks)
DL + CheckNo Merch ID	10 Numeric		DLCMERCHID	Merchant ID assigned by processor for Drivers License + Check No transactions
DL + CheckNo Business Merch ID	10 Numeric		DLCMERCHIDBIZ	Merchant ID assigned by processor for Drivers License + Check No transactions (for business checks)
Terminal Type	3 Free Form		TERMTYPE	Do not specify unless explicitly instructed. (Defaults to B.0)

FNIS (aka Certegy) [FM2 + DL/CheckNo] (Certegy)

Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures

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Circle a SINGLE industry type listed below:

Retail(R) Restaurant(F) Lodging(H)

Complete all the required fields below. Grey blocks represent required minimum lengths.

FM2 Merchant ID

FM2 Business Merchant ID

DL + CheckNo Merch ID

DL + CheckNo Business Merch ID

Terminal Type