

Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v9.2.0 Build 74043

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FIServ - ISO 8583 Global (Auth) (FDISOGLOBAL)

Help Desk Phone:

Supported Card Types: (C)redit, (D)ebit, (E)BT

Merchant Field	Field	Required	Monetra Name	Description
Terminal ID	1 - 8 Alpha-Numeric	C D E G	TERMID	Terminal Identification Number
Merchant ID	1 - 15 Alpha-Numeric	C D E G	MERCHID	Merchant ID Number as provided by processor
Merch Category Code	4 Numeric	C D E G	MERCHCAT	Merchant Category Code (aka MCC or SIC)
Merchant State	1 - 2 Free Form	C D E G	MERCHSTATE	Merchant state
Merchant Zipcode	5 - 9 Free Form	C D E G	ZIPCODE	Merchant Zipcode (no dashes)

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Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation>

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H)

Circle ALL payment types that apply:

Visa MasterCard American Express Discover Diners Club JCB

Complete all the required fields below. Grey blocks represent required minimum lengths.

Terminal ID

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Merchant ID

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Merch Category Code

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Merchant State

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Merchant Zipcode

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