

Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v8.6.5 Build 53428

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Givex - Giftcard (Givex)

Help Desk Phone: 800-962-4935 or clientservices@givex.com

Supported Card Types: (G)ift

Merchant Field	Field	Required	Monetra Name	Description
User ID	1 - 25 Free Form	G	AUTHUSER	User ID as assigned by Givex
Password	1 - 25 Free Form	G	AUTHPASS	Password as assigned by Givex
Bin Range	1 - 100 Free Form		BINRANGE	Only supply if not using default certificate numbers beginning with 603628. Specify as MIN1-MAX1;MIN2-MAX2 etc.
Default NSF Value	1 - 5 Free Form		DEFAULTNSF	If True will send NSF Forced Redemptions by default. If False will send non-NSF Secure Redemptions by default. Default is True.
Allow Ticket Numbers	1 - 5 Free Form		ALLOWTICKET	If True will allow sending of ticket numbers for event venues as a substitute for a real account number in the account field if prefixed by 'TICKET '. Default is False.

Givex - Giftcard (Givex)

Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation>

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H) Automated Fuel(AF) Retail Self-Serve(RS)

Complete all the required fields below. Grey blocks represent required minimum lengths.

User ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>																				
Password	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Bin Range	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Default NSF Value	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																		
Allow Ticket Numbers	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																		