

Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v10.10.0 Build 250421003

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First Data - Telecheck (TELECHECK)

Help Desk Phone: 800-366-1054

Supported Card Types: None

| Merchant Field | Field | Required | Monetra Name | Description |
|----------------------|----------------------|----------|-----------------|---|
| Merchant Postal Code | 5 - 9 Alpha-Numeric | C | ZIPCODE | Merchant postal code (no spaces or dashes). Used for Level II qualifications. |
| Subscriber ID | 1 - 10 Numeric | | MERCHID | Telecheck Subscriber ID/Number. |
| Datawire ID | 1 - 32 Alpha-Numeric | | DATAWIREID | ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions. If blank will attempt autoprovisioning. |
| Terminal ID | 4 Numeric | | TERMID | Terminal Identification Number. |
| Check Reader Code | 3 Numeric | | CHECKREADERCODE | Check reader code as set by Telecheck. You may leave it blank if you use more than one type of reader hardware |

First Data - Telecheck (TELECHECK)

Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures

Circle a SINGLE industry type listed below:

Retail(R) Restaurant(F) Lodging(H)

Complete all the required fields below. Grey blocks represent required minimum lengths.

Merchant Postal Code

Subscriber ID

Datawire ID

[illegible]

Terminal ID

| | | | |
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Check Reader Code

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